

Sustainable Mobility Advisory Panel
Meeting #1, June 21, 2011, Room C-12 Tom Davies Square
Meeting Notes

Item #	Item	Discussion	Action
1	Welcome and Introductions	Chris Gore, Manager of Community Partnerships with the City of Greater Sudbury opened the meeting at 5:30 p.m. The following SMAP members were in attendance: Deb McIntosh, Nicole Good, Ben Reitzel, John-Wesley McGraw, Cortney St. Jean, Samantha Baulch, Carol Craig, Peter Clark, Jessica Perry, along with City staff members: Barb McDougall-Murdoch, David Shelsted, and Mark Simeoni. Regrets: Sgt. Gary Lavoie, Donald Dennie, Steve Reitzel and Selene Yan.	
2	Review of SMAP Mandate	Chris Gore reviewed the SMAP mandate with the Panel. He stated that this panel pulls together people with like-minded interests who will look at the issues and make recommendations to Council, which comes through City staff to the GM to Council. Chris indicated that the Panel will have an opportunity to update City Council at least twice during the term.	
3	Official Plan Review	Mark Simeoni, Manager of Community and Strategic Planning, CGS provided an overview of the City's Official Plan and review. The Planning Committee is the Steering Committee for this view. The City is mandated to do a review every 5 years. Mark directed the Panel to read the Official Plan and tell the City what you like/don't like about it.	
4	CGS Transportation Study Update	David Shelsted, Roads Engineer, CGS, introduced the City's Transportation Study that is being commissioned and advised that they are hoping to retain a consultant in July. He indicated that the SMP and BTMP will be taken as inputs into the study. The successful firm receiving the contract to perform the study is required to appoint a Senior Staff person to attend SMAP meetings. Dave reported that the sharrows presentation to Council was accepted by Council and the new pavement marking system will be put in this year (with some media promotion). They are also conducting a work trip generation survey of about 3,000 people.	
5	Overview of the Sustainable Mobility Plan	Deb McIntosh, Executive Director with Rainbow Routes provided an overview of the SMP. During the research phase of the plan they solicited input from the public, reviewed best practices from other Cities, talked to local experts, and also did a literature review to come up with an optimal 'Made in Sudbury' solution. Deb suggested that key opportunity areas are around policy, getting equitable consideration for walking and cycling in the OP, and improving awareness and education. Deb suggested that Panel members read the plan prior to the next meeting.	
6	Overview of the Bicycle Technical Master Plan	John-Wesley McGraw, former Bicycle Advisory Panel member and one of the authors of the BTMP provided an overview of the BTMP. Starting in 2009 the BAP embarked on the BTMP as one of the mandated goals, with members of the BAP and the Infrastructure Sub-Committee. The Panel started with the input that was provided for the SMP and community consultation, and analyzed it on a route by route basis. They looked at starting and end points, feasibility to accommodate infrastructure, alternatives and what would work safely and practically. The BTMP was presented to Council in March 2011.	
7	Structure of the Committee/Sub-Committees	The Panel will work by consensus, and can select a Chair. The Panel will nominate a spokesperson who may speak to the media on behalf of the Panel if appropriate.	

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		Sub-Committees may be struck on an as-needed basis.	
8	Meeting Schedule	To be determined.	
9	Other Business		
10	Next Meeting	A doodle poll will be sent to Panel members to complete to determine the next meeting.	
11	Adjournment	Meeting adjourned.	