

# Sustainable Mobility Advisory Panel Meeting Minutes

5:00 p.m. April 6, 2017  
Room C-10, Tom Davies Square, 200 Brady Street, Sudbury

**Attendees:** Michelle Ferrigan, Marisa Talarico, Deb McIntosh, Stephen Homes, Dan Barrette, Naomi Grant, Niall Williams, Rachelle Niemela  
**Guests:** (portion of meeting) John Lindsay, Charles Tossell  
**Regrets:** Carol Craig, Lilly Noble, Pam Banks, Mary Ann Duynisveld

Agenda Item	Presenter	Time
<b>Welcome</b> – Introductions made. Some attendees arrived at 5:00pm and it was suggested that future meetings occur at 5:00pm.	Naomi Grant	5:30pm (5 min)
<b>Review of Previous Minutes</b> – Last minutes were extremely detailed. Moving forward, the intent of minutes is to capture intent of general discussions taking place, including decisions and actions.		

Presentations and Updates		
<b>Title:</b> Public Transit Infrastructure Funding Program	Michelle Ferrigan	
<b>Description:</b> Review and Status of approved projects for the City of Greater Sudbury	/ Marisa Talarico	
<p><b>Description :</b> Michelle completed a detailed presentation overview of the PTIF transit grant (Public Transit Infrastructure Funds).</p> <ul style="list-style-type: none"> <li>• Funding provides for 50% of project costs with project completions of March 31, 2018</li> <li>• Work includes terminal upgrades, 110 shelter refurbishments, 6 new buses (4x40ft, 2x30ft), 25 bus rebuilds, transit/fleet center upgrades, route optimization study (starting soon with strong focus on public input).</li> <li>• Inquiries were made about:               <ul style="list-style-type: none"> <li>○ Bike usage stats. Transit is looking at including software to do this as being used in Thunder Bay. Driver notes were not seen as a reliable tool.</li> <li>○ Consideration for snow removal as shelters.</li> <li>○ Terminal upgrades should consider improvements to allow bike on/off and possible route changes coming from the route optimization study.</li> </ul> </li> <li>• Other small projects include Intelligent Transportation System, Fleet Mgmt software, automatic vehicle locator, internal scheduling software.</li> <li>• A transit planner has been hired.</li> </ul> <p>Marisa completed a detailed overview of the PTIF active transportation components.</p> <ul style="list-style-type: none"> <li>• Transportation Demand Management (TDM) consultant just hired (WSP/MMM), which includes program components such as safe routes to schools. Work to begin shortly and for discussion in a future SMAP mtg.</li> <li>• Kingsway North Side sidewalk.               <ul style="list-style-type: none"> <li>○ Limits are Nissan to Silvercity Drive. Including cycling infrastructure is challenging due to ROW limitations but considerations are taking place. Installations scheduled for 2018/2019.</li> <li>○ Discussions about including road crossing opportunities took place. The SMAP and City Staff recognize this need. It was noted that road crossing is outside the current scope.</li> </ul> </li> </ul> <p>Other AT items discussed:</p>		

- Paris / Notre-Dame cycling corridor retrofits are advancing.
  - The consultant has provided detailed maps for the corridor.
  - York to Walford is being advanced for 2017 as it provides strong cost-value, longest/continuous stretch of improvement. Focus is on providing connectivity to enhance a network.
  - Pre/post statistics are taking place (no details provided)
- Discussions about bus shelter zoning by-laws to place where shelters would be required at new developments. Michelle noted that she completes this type of review as part of site plan approval process.
- **LaSalle Corridor Study** being led by Ed Landry and will include public input opportunities.

**Action Items:**

- Michelle/Marisa to share PDF copy of presentation.
- Marisa to review bus shelter by-law for opportunities to make it a requirement during Site Plan Approvals.
- The group asked to have the opportunity to review the consultants Paris/Lasalle map/deliverables. It was noted there would be limited opportunities for feedback moving forward.

<p><b>Title:</b> 2017 Capital Projects  <b>Description:</b> Updates on 2017 Capital Projects</p>	<p>Stephen Holmes /          Marisa Talarico</p>	
<p><b>Description:</b></p> <ul style="list-style-type: none"> <li>• Discussions on Westmount project:           <ul style="list-style-type: none"> <li>○ Connecting to Attlee. Includes repaving and curb work.</li> <li>○ Including edge lines and lane configuration reviews at intersections</li> <li>○ Question was asked about light trigger for cyclists at intersections (to be reviewed)</li> </ul> </li> <li>• MR55:           <ul style="list-style-type: none"> <li>○ Asphalt rehabilitation with paved shoulders/rumble strips.</li> <li>○ Rachelle/Dan noted that cross references with the Lake Huron North Cycling (LHNC) route requirements should be completed to ensure that a continuous safe cycling network is created in this area. The LHNC opens this year and this area was noted as needing improvements.</li> </ul> </li> <li>• MR80: Capreol area – asphalt rehab w/paved shoulders</li> <li>• MR15: Rehabilitation of existing (narrow) 4 lanes configuration. City is looking at a 3 lane configuration and it was noted this could possibly be the City’s first ‘road diet’ application.</li> <li>• Lorne Street: Construction has started. Inclusion of cycling infrastructure was noted.</li> <li>• Second Avenue:           <ul style="list-style-type: none"> <li>○ Anticipated start date of May 2017. Construction tenders have closed but contract not yet awarded.</li> <li>○ A Traffic Safety Plan is being advanced and led by Marisa, as required by the MOECC and due at project completion (construction substantially complete). It includes documenting design changes.</li> <li>○ A discussion ensued on whether or not the SMAP needs to be consulted or should provide another input letter (building on/considering work done by the previous SMAP). Opinions varied and it was decided to consult with those not present before making a decision.</li> <li>○ Bancroft to First is being reviewed for possible cycling infrastructure improvements to create a good cycling network in the area.</li> </ul> </li> <li>• Kelly Lake Road:           <ul style="list-style-type: none"> <li>○ Scope includes bridge rehab over JCWP and largely driven by a forcemain replacement from Copper Cliff to Kelly Lake JCWP bridge. Upgrades will be taking place on Kelly Lake Road but a cross-section has yet to be confirmed (staff noted looking at a paved shoulder option or a semi-urban section with curb/cycle track on the East Side; the second comes at a fairly higher cost)</li> <li>○ Dan noted that Connect the Creek was advancing an early June trail opening for the Fisher Wavy Trail and asked for opinions on whether it would be prudent to postpone. General consensus was to wait for a better time where construction disturbances would be minimal.</li> <li>○ Dan asked if a few parking spots could be considered at the trail entrance. Stephen to review for preliminary feasibility.</li> </ul> </li> </ul>		

<b>Action Items:</b> <ul style="list-style-type: none"> <li>• City staff/Dan/Rachelle – confirm MR55 rehab limits to ensure LHNC paved shoulders</li> <li>• Marisa to share the Second Ave PIC notice. Marisa will review the MOECC letter to confirm if SMAP consultation is noted as a requirement.</li> <li>• Stephen to review JCWP trail entrance land fabric to see if parking could be included.</li> </ul>
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<b>Title:</b> Traffic and Parking By-law Amendment for Cycling Facilities - Update <b>Description:</b> Update on how SMAP feedback has been incorporated in By-law amendment	Marisa Talarico	
<b>Description:</b> <ul style="list-style-type: none"> <li>• Marisa provided staff comments to previous SMAP comments. All to review for a future discussion</li> </ul>		
<b>Action Items:</b> <ul style="list-style-type: none"> <li>• Include on next meeting agenda.</li> </ul>		

Sub-Committee Reports		
<b>Description:</b> Subcommittee leads to provide status update on current priorities and future work	Infrastructure Subcommittee Update	TBD
	<b>Description:</b> Most of pas work was directed towards the Transportation Master Plan review and that Marisa is now looking after the interests of AT. Pedestrian safety was noted as a priority and doing such things as reviewing data and current practices.	
	<b>Action Items:</b> Group to meet to re-establish goals and objectives.	
	Policy Subcommittee Update	TBD
	<b>Description:</b> Working on items such as Official Plan Ph2 review. Transportation Demand Management, Data based evidence making (CGS is ramping up data collection).	
	<b>Action Items:</b>	
	Transit Subcommittee Update	TBD
	<b>Description:</b> Looking forward to route optimization.	
<b>Action Items:</b>		
Marisa noted that she saw the value of SMAP more for policy development versus infrastructure and would like clarity on each subcommittee roles and members.		

<b>Other Business</b>	All	
<b>Description:</b> <ul style="list-style-type: none"> <li>• Discussion took place on providing discount passes to high school students similar to Univeristy Students. Michelle noted having these discussions with the School Boards/Mayor, but that there were law complications and many perceived risks that hindered progress towards such an initiative.</li> <li>• Winter Sidewalk Maintenance Report - will probably go to committee in April or May</li> <li>• Draft Sidewalk Priority Index - may be ready for next SMAP meeting</li> <li>• The City's first Walk Signal start (Leading Pedestrian Interval) was installed at Kathleen &amp; Notre Dame! It gives pedestrians a 4 second head start. Staff will be doing 'post' analysis of 'near misses.' The group shared their support and noted they had shared the media coverage with their followers.</li> <li>• Street sweeping should be in full swing in ~ a week, weather permitting, and done in about a month after that</li> <li>• Line painting starts ~ first week of May. Timing of bike lane line painting to be confirmed.</li> </ul>		
<b>Adjournment</b>	Naomi Grant	7:35pm

**Next Meeting Date:** May 25, 2017 @ 5:00PM Tom Davies